

Board Minutes

Monday, September 9, 2024

The regular August meeting of the Town Board convened in the Peetz Town Hall at 6:31 p.m. and opened with the Pledge of Allegiance. Mayor Traci Davenport, Clerk Evelyn Gardiner, Trustees Jared Burns, Paul Mansfield, Dani Rennewanz, Brenda Segelke, Ashley Toft, and Maintenance Manager Ron Gentry were present.

Consent Agenda: No Action

Minutes of the regular July 2024 meeting were reviewed. (NOTE: The July minutes recorded that the Board approved placing lawn watering restrictions on the Town beginning August 5 during water tower repairs. The North half of Town would water Monday-Wednesday-Friday, and the South half of Town was scheduled for Tuesday-Thursday-Saturday, with no watering allowed on Sundays. Maintenance raised concerns that everyone watering at the same time on one half of the Town may cause pressure issues; therefore, the watering days were changed to Odd House Numbers-Monday-Wednesday-Friday and Even House Numbers – Tuesday-Thursday-Saturday.) Dani Rennewanz moved and Brenda Segelke seconded a motion to approve the Minutes. **Burns-aye, Davenport-aye, Mansfield-aye, Rennewanz-aye, Segelke-aye, Toft-aye. Motion carried.**

Evelyn presented the Treasurer's Report. Dani Rennewanz moved and Ashley Toft seconded a motion to approve the Treasurer's Report. **Burns-aye, Davenport-aye, Mansfield-aye, Rennewanz-aye, Segelke-aye, Toft-aye. Motion carried.**

Evelyn presented the Claims Report. Paul Mansfield moved and Dani Rennewanz seconded a motion to approve the Claims Report. **Burns-aye, Davenport-aye, Mansfield-aye, Rennewanz-aye, Segelke-aye, Toft-aye. Motion carried.**

MAINTENANCE REPORT: Ron Gentry

- Ron is now qualified to take his Class D test for water/wastewater and will do so by month's end.
- Both wellhouses will be painted.
- Water tower repairs are on hold until the subcontractor, Tom Cat, can procure a second pressure tank. Maguire Iron is projecting another 2-week delay. Ron reiterated to Maguire Iron that the Town is running afoul of CDPHE for Sanitary Survey violations and needs this work completed ASAP. Maguire will see if they can get here sooner.

Trustee Zach Wood entered the meeting at 6:45 p.m.

- Ron reported that ORC Lydia Kiser is recommending that Kuntz Pump and Well Service be present for pressurizing the auxiliary tanks during the repairs. Ron also reported that it requires 4 valves to isolate Louisa Street for repairs to a waterline. He is unable to do so because one or more of the valves is leaking, but he cannot determine which one. The Board agreed that Kuntz should be scheduled to fix the leaking valves at the same time as the water tower repairs so that Kuntz can be on-site if anything should go wrong, rather than just being paid to be on stand-by.
- Heavy rain washed gravel from the Louisa Street alley into the drainage ditch west of the Post Office. Ron cleared the ditch and purchased heavy gravel to fill in the alley. He will also purchased some larger rock to face the ditch bank to prevent further wash-outs.
- Ron purchased a timer to replace the malfunctioning one on the Park's automatic water system, but it will need internet to complete the programming of it. Ron will contact Peetz Telephone Company to install internet for this purpose.
- Ron replaced the timer on the Peetz sign on Hwy 113, but it was the wrong one. Xcel Energy will come to install the proper timer at a time when they have other work to do in Town.
- The lift station in the Logan Street alley has been wired for electricity so that it can be pumped in the event of a power outage. The large generator will have to be used for this.
- The recent rainstorm washed a large number of leaves out of the Park and along VanValkenburg, plugging the drain at the corner of Main and VanValkenburg. Ron cleared the drain.

OLD BUSINESS

- 1) **LEAD & COPPER ASSESSMENT:** Evelyn reported that she has received all but about 15 lead/copper surveys from Town residents. These need to be scanned and submitted to SLI-East LCRR Technical Support by August 30. The missing surveys will be marked as "Unknown".

NEW BUSINESS:

1) **RESOLUTION #2024-5: FEE SCHEDULE AMENDMENT RESOLUTION:** Mayor Traci Davenport read the Resolution. The Resolution will increase the fee for utility shut-offs/turn-ons as follows:

- For scheduled shut-off by resident Monday-Friday, the fee will increase from \$10 to \$50
- For scheduled turn-on by resident Monday-Friday, the fee remains the same at \$50
- For emergency shut-offs on weekends, holidays, and/or after maintenance hours requested by the resident when the issue is on the resident's side of the city valve, the fee is \$200-shut-off and \$200-turn-on.

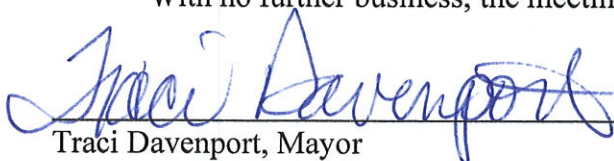
Paul Mansfield moved and Brenda Segelke seconded a motion to adopt Resolution #2024-5. Burns-aye, Davenport-aye, Mansfield-aye, Rennewanz-aye, Segelke-aye, Toft-aye, Wood-aye. Motion carried. (A copy of the Resolution and the new Fee Schedule will be filed with these Minutes and in the Resolution/Ordinance box.)

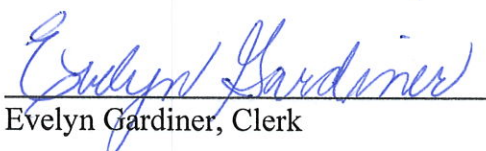
2) **MAIN STREETS GRANT:** Evelyn reported that the Main Street Committee currently consists of 17 members. She contacted the members via email with a link to the DOLA website for the Main Street Grant program so that they can begin to familiarize themselves with the requirements. A meeting with a DOLA representative present to answer questions will be scheduled early this fall.

COMMITTEE REPORTS:

- **STREETS:** Maintenance has been dragging the streets once a month, and it seems to be working well.
- **WATER/SEWER:** Instituting a utility base rate for abandoned/vacant properties was discussed further. If the Board decides to charge a base rate for water service to these properties, it will be done by Ordinance and become effective in January 2025. The Board reviewed the Colorado Water/Wastewater Agency Response Network agreement (CoWARN). The Town has previously been a member of CoWARN, but the agency recently redeveloped their website and is requiring all members to re-sign their agreement and set up a new profile online. **Paul Mansfield moved and Ashley Toft seconded a motion to continue the Town's membership by signing the agreement. Burns-aye, Davenport-aye, Mansfield-aye, Rennewanz-aye, Segelke-aye, Toft-aye, Wood-aye. Motion carried.**
- **PERSONNEL:** Dani Rennewanz volunteered to prepare a float for For Sake Days in September. Ron Gentry volunteered to drive the Town pick-up and trailer.
- **CEMETERY:** Because the Town and the Sacred Heart Finance Council could not come to terms with Allen Nelson, expansion of the cemetery is a non-issue for now.
- **FINANCE:** The Town received a check for overpayment of the 2023 1st Quarter tax deposit in the amount of \$62.54. The fee for the Town's website hosted by WIX will increase from \$468 to \$756 for a 3-year agreement; the Board approved. The Town's Journal-Advocate paper subscription has been converted to the on-line edition. No action was taken by the Town regarding the Xcel smart meter installation.
- **PARKS AND RECREATION:** Covered in Maintenance report.
- **ANIMAL CONTROL:** Nothing to report.
- **COMMUNICATIONS:** Administration and Maintenance will complete a John Deere customer survey. Court documents were reviewed regarding the rescheduling of a prehearing conference and addressing a motion for extension for public railroad crossings in Colorado. The Board took no action.
- **PERMITS:** Nothing to report
- **SANITATION:** Residents continue to toss items into the recycle bins that are not allowed.
- **ORDINANCE NO. 1:** Nothing to report.

With no further business, the meeting was adjourned at 7:45 p.m.


Traci Davenport, Mayor


Evelyn Gardiner, Clerk